Template document for bulk transfers between .be Registrars

This template can be used by .be Registrars who wish to initiate a takeover or partial takeover of their portfolio of **.be registrations**. This is only a template form that serves as an example and Registrars may decide to use variations of it or to draw up their own agreement.

Add logo's of the involved Registrars (or use letterhead of the initiating Registrar), sign and date the document before returning it to us.

This declaration together with any other required documents for the bulk transfer can be sent in .pdf format to support@dnsbelgium.be

Dear DNS Belgium,

This is a joint declaration that *please insert here the company name and address of the old registrar,* with DNS Belgium registrar ID *xxxxxxx*, will transfer *part or full* of its domain portfolio to *company name and address of the new registrar,* with DNS Belgium registrar ID *xxxxxxx.*

An electronic copy of the list of the domain names to be transferred, in .PDF format (names listed row by row and without the .be extension) and in .xlsx format, is attached to this request.

We declare that the registrants of the domain names concerned have been appropriately notified of the transfer and of the possibility to initiate a transfer on their own if they do not want to migrate their domain name(s).

The technical contact alias belonging to the *insert new registrar company name* to be used is:

- Technical contact: *cxxxxxxxxx*

The name servers will be copied during the transfer.

The transfer fee will be settled by *registrar company name (xxxxxxx)*.

We would like to have the "bulk transfer" executed by DNS Belgium on *insert desired date*. We understand that DNS Belgium will try to accommodate this request but that it's execution is dependant on available staff resources and technical safeguards (portfolio size, roll back options)

Signed and agreed on *insert date*

Old registrar company name   *New registrar company name*

Signature (official contact)   *Signature (official contact)*
Stamp (optional)   *Stamp (optional)*